

Assessment Writing Toolkits

| PD Toolkit | Description | Activity Time |
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| <p>JumpStart Assessment Planning</p> | <p>This is an introduction to writing assessments. It includes the nuts and bolts of student growth, guidance in choosing what to measure for growth, key points in developing (formative and summative) assessment sets to measure student growth, the spectrum of cognitive demand and quality question writing.</p> <p>1) Video Presentation a) Basic Level: PERA law (IL) basics + Assessment Basics (Formative vs Summative) 20 min b) Mid Level: Rationale for Growth, Growth vs Attainment, Elements of Assessment design, Assessment Form, Assessment Content and Assessment Complexity. 50 min + discussion time</p> <p>2) Discussion Topics: At break-points, there are specific questions for the audience to discuss in small groups or in a larger, facilitator lead discussion.</p> <p>3) Facilitator Guide: Direction for discussions and additional resources to help lead staff through the process</p> <p>4) Resource Packet: Participant slides and examples for participants</p> <p>5) Phone assistance and consultation (2 meetings via phone or video conference)</p> | <p>90-120 min*</p> |
| <p>Question Writing Breakout Session Guides</p> <p><i>INCLUDES QUESTION STEM BANK</i></p> | <p>This is a chance to practice writing quality questions at the different levels of cognitive demand. Participants will be provided with a pre-selected reading passage aligned to common core expectations and specific standards to examine. Each grade level and subject cluster will get a focused packet. Participants will walk through the process of writing questions at the basic, standards and expanded levels of cognitive demand as well as examine the quality of questions. Teacher teams can be led by an administrator facilitator or a lead teacher.</p> <p>1) Video Intro (10 min)</p> <p>2) Participant packets: Directions and activities for a question writing activity</p> <p>3) Facilitator guides: Advice to help teams work through the process.</p> | <p>40-60 min</p> |
| <p>Combo: JumpStart Assessment Planning & Question Writing Breakouts</p> | <p>Full combination of above</p> | |

* Timing depends on length time allotted for discussions during the discussion break-points.

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| <p>Assessment Planning Breakout Session Guides</p> <p><i>INCLUDES QUESTION STEM BANK</i></p> | <p>This is a chance for teachers to have a quality discussion about what to measure for growth (what skills or concepts) during their instructional interval, how they will measure it (selecting the appropriate form of the assessment) and what level of cognitive demand is appropriate. Teacher teams can be led by an administrator facilitator or a lead teacher.</p> <p>1) Video Intro (10 min) 2) Participant packets: Directions and activities for planning assessment through assessment blueprint process. 3) Facilitator guides: Advice to help teams work through the process. 4) Phone assistance and consultation (2 meetings)</p> | <p>120 min**</p> |
| <p>Question Stem Bank</p> | <p>For many teachers, it is a very difficult task to write assessment questions. It is even more difficult targeting a specific standard at an intentional level of cognitive demand or difficulty. The question stems are helpful because the bank provides several examples for each standard at each level of difficulty to help teachers gain traction and save time when crafting quality questions. These stems are also helpful during instruction when teachers want to expand their levels of questioning.</p> | |

** A 120 min block gets teachers started. To complete the process time is variable. It can take multiple days

Available Follow-up

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| <p>Assessment Review Process</p> | <p>This is a remote review of current assessment practices. Teacher created assessments are reviewed for key features in terms of:</p> <ul style="list-style-type: none"> A) assessment alignment to standards, B) Assessment construction and design, and C) Assessment complexity and levels of cognitive demand represented on assessments as compared to best practices and current assessment literature. <p>The review process will also give an analysis of the current assessment tools' ability to measure student growth. This will include a review of assessment materials from potentially all subject areas (ex: ELA, Math, Music, Art, Science, Social Studies, Ag, Tech, etc.) as materials are available. Constructive feedback and next steps are offered.</p> | |
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